

# Privacy Notice

**EYO Solutions India LLP** values your privacy and is committed to protecting your personal information. This Privacy Notice explains how we collect, use, disclose, and safeguard your data when you visit our website or use our services.

### Information We Collect

We collect personal information that you voluntarily provide to us, such as your name, email address, and any other information you choose to provide for a survey, contacting us or signing up for our services.

### How We Use Your Information

We use the information we collect to respond to your inquiries, provide you with our services, improve our website, send you updates or promotional materials related to our products and to comply with legal obligations or protect our rights and interests.

### Sharing of Information

We do not sell, trade, or rent your personal data. However, we may share your information with third parties in the following circumstances with your consent :

- Service Providers: We may share your data with third-party vendors and service providers who assist us in running our business, such as payment processors, hosting providers, and email marketing platforms.
- Business Transfers: In the event of a merger, acquisition, or asset sale, your personal data may be transferred as part of the transaction.
- Legal Compliance: We may share your information if required to do so by law or in response to legal requests from authorities, including to comply with a subpoena, court order, or similar legal process.

#### **Data Security**

We implement appropriate technical and organizational measures to safeguard your personal data and ensure it is protected against unauthorized access, loss, or misuse.

## **Cookies and Tracking Technologies**

Our website may use cookies and similar technologies (e.g., web beacons, pixels) to enhance your browsing experience, analyse website usage, and provide personalized content. You can control the use of cookies through your browser settings, though disabling certain cookies may affect your ability to use some parts of our website.

## **Data Retention**

We retain your personal data only for as long as necessary to fulfil the purposes outlined in this notice, or as required by law. After this period, your data will be securely deleted or anonymized.

#### **Changes to the Privacy Notice**

We reserve the right to update this Privacy Notice at any time. Any changes will be posted on this page, and your continued use of the website constitutes acceptance of those changes.

## Contact Us

If you have any questions or concerns about this Privacy Notice , please contact us at  $\underline{info@extendyouroffice.com}$